

# NERL

NCDEX Group Company

**WSR User Manual - Client**

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## 1. Introduction

Warehouse Space Reservation is an online system provided to clients for indicating in advance the requests for depositing their commodity in the warehouse at the location preferred by them. Client can put the request by providing preference of WSP, location, commodity, quantity, minimum quantity and date of starting deposit and expected date of completion of deposit. Deposit completion date cannot exceed 7 days from deposit start date.

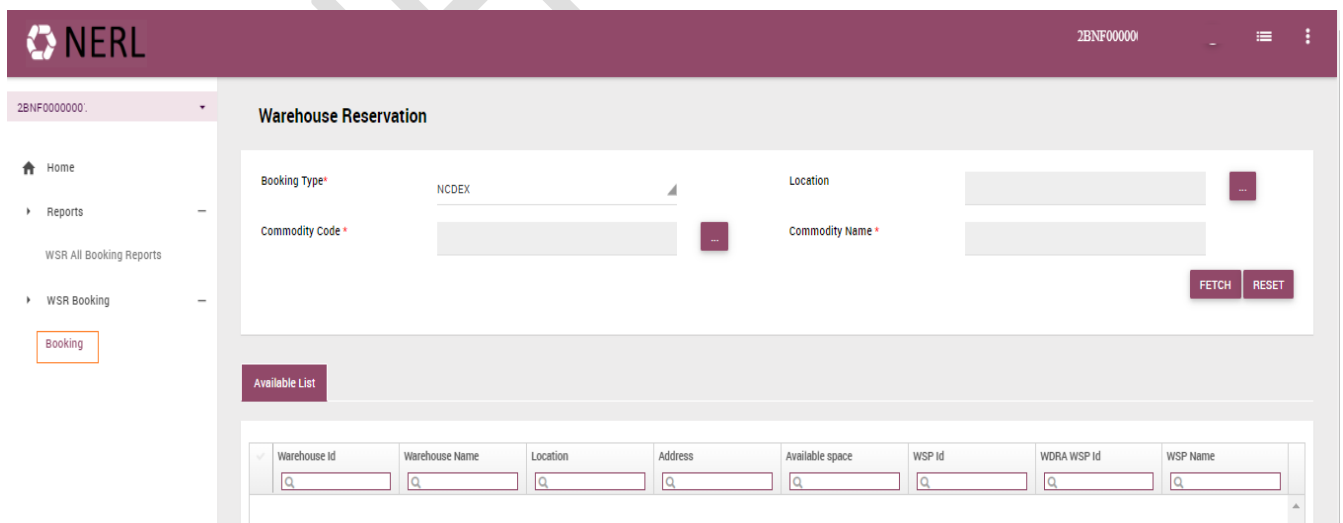
A unique WSR no is generated on the screen after successfully booking the same. WSP has to mandatorily enter WSR number while making deposit entries in e-repository application. All booking requests are based on the unutilized capacity in the warehouse and are auto approved by the system on first cum first serve basis.

Quantity requested by the client is the **NOMINAL QUANTITY** plus the delivery quantity variation for that commodity

**URL for WSR: <https://wsr.erepository.in>**

## 2. Booking process

- To start the booking request, login with your NERL Beneficiary ID (2BNFXXXXXXXXXXXX) in URL <https://wsr.erepository.in>
- Login credentials for booking module and E-Repository application is same.
- Go to WSR Booking > Booking



The screenshot shows the NERL Warehouse Reservation web application. The header includes the NERL logo and the user ID 2BNF000000. The left sidebar contains navigation options: Home, Reports, WSR All Booking Reports, WSR Booking, and Booking (highlighted). The main content area is titled "Warehouse Reservation" and features a form with the following fields:


- Booking Type\* (Dropdown menu showing "NCDEX")
- Location (Text input field)
- Commodity Code\* (Text input field)
- Commodity Name\* (Text input field)

Buttons for "FETCH" and "RESET" are located below the commodity name field. Below the form is an "Available List" section with a table of warehouse details:

Warehouse Id	Warehouse Name	Location	Address	Available space	WSP Id	WDRA WSP Id	WSP Name
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

- Select Booking Type - NCDEX.
- Select the location of the warehouse in which you intend to deposit the commodity.

- f) Select Commodity Code from the Pick window. Commodity Name will auto populate on selecting Commodity Code.
- g) Then click on fetch.
- h) List of warehouses available in the selected location – commodity combination will be displayed on the screen.
- i) Select the warehouse in which you intend to book the space and deposit goods

 NERL
2BNF000000XXXX

### Selected Warehouse

WSR Ref. No.:-	WSR Status:-	WSR Date:-	Created By :-
Client Id*	<input type="text" value="2BNF000000XXXX"/>	Warehouse Id	<input type="text"/>
Commodity Code *	<input type="text"/>	Commodity Name *	<input type="text"/>
Warehouse Name	<input type="text"/>	Location	<input type="text"/>
WDRA WSP ID	<input type="text"/>	WSP Name	<input type="text"/>
Address	<input type="text"/>	Available space	<input type="text"/>
-----			
Booking Qty *	<input type="text"/>	Booking Qty Tolerance *	<input type="text"/>
Booking Start Date*	<input type="text"/>	Booking End Date*	<input type="text"/>

- j) Space available in the warehouse along with warehouse details is displayed on the screen.
- k) Enter the space to be booked, the tolerance limit of the booking quantity gets auto populated.
- l) Select the booking end date on or before 7 days from the start of booking date.
- m) Then click on Submit tab.
- n) After submitting the booking request page, WSR number is generated on successful completion of booking.
- o) Once the booking request is placed by you, SMS & email will be sent to your registered contact details

**Selected Warehouse**

Warehouse space booked successfully for WRS00000XXXX

WSR Ref. No.:- WRS000000XXXX      WSR Status:- APPROVED      WSR Date:-      Created By :- 2BNF000000XXXX

Client Id*	2BNF000000XXXX	Warehouse Id	
Commodity Code *		Commodity Name *	
Warehouse Name		Location	
WDRA WSP ID		WSP Name	
Address		Available space	
<hr/>			
Booking Qty *		Booking Qty Tolerance *	
Booking Start Date*		Booking End Date*	

**Note:**

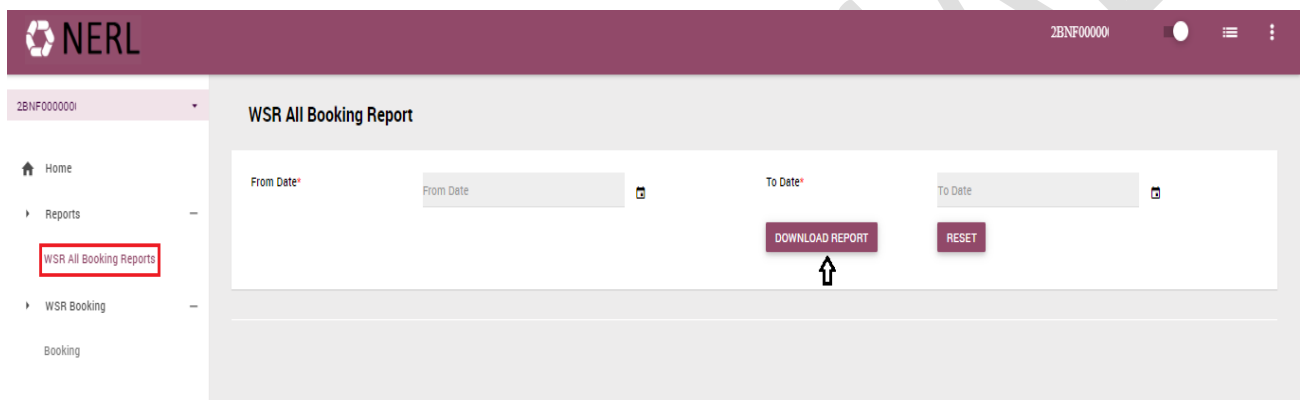
- ✓ Booking quantity cannot exceed the booking limit assigned to client.
- ✓ Booking end date cannot extend more than 7 days after booking start date unless end date falls on a national holiday.
- ✓ Booking is done at Nominal quantity plus quantity variation of respective commodity.
- ✓ All bookings will be auto approved by the system unless the WSP rejects the booking request during rejection window.
- ✓ Commodity can be deposited in the desired warehouse before the end date of booking request.

### 3. Reports

#### a) **WSR All Booking Report**

This report gives details about the bookings made by you in the warehouses as per the date range selected while extracting the report. Transaction status and requested capacity details are available in this report. This report is updated on real time basis.

- a) To download the report, login with your NERL Beneficiary ID (2BNFXXXXXXXXXX ) in URL <https://wsr.erepository.in>
- b) Go to Reports>WSR All Booking Reports



- c) Select the date filters
- d) Click on Download Report

For any other query related to WSR kindly get in touch with NERL OPS Officials on 1800 209 6007